

# Athletic Field Rental Guide



November 1, 2020

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\*Patriots Park

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### **Mailing Address:**

7545 Main Street Bld. 200  
Woodstock, GA 30188

## Athletic Field Information

<b>Barnett Park – 10795 Bells Ferry Rd Canton GA 30114</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences	Lights
BP-1	BB – Grass	60' – 80'	Portable	240'-240'-245'	Yes
BP-2	BB – Grass	60' – 65'	Portable	180'-185'-180'	Yes
BP-3	BB – Grass	50' – 60'	Portable	120'-120'-188'	Yes
<b>Cherokee Veterans Park – 7345 Cumming Highway Canton GA 30115</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences	Lights
VET-1	FB, LAX, SC-Turf	N/A	N/A	N/A	Yes
VET-2	FB, LAX, SC-Turf	N/A	N/A	N/A	Yes
VET-3	FB, LAX, SC-Turf	N/A	N/A	N/A	Yes
<b>Dwight Terry Park – 13395 East Cherokee Drive Ball Ground GA 30107</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences	Lights
DTP-1 (B)	BB – Grass	80' – 90'	Portable	312'-310'-299'	Yes
DTP-2 (S)	BB – Grass	60' – 70'	Portable	208'-210'-218'	Yes
<b>Hobgood Park (Softball Fields) – 6688 Bells Ferry Road Woodstock GA 30189</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences*	Lights
HP-1	BB/SB - Grass	60' – 80'	35'-50' / Portable	310'-310'-310'	Yes
HP-2	BB/SB - Grass	60' – 80'	35'-50' / Portable	300'-300'-300'	Yes
HP-3	BB/SB - Grass	60' – 80'	35'-50' / Portable	300'-300'-300'	Yes
HP-4	BB/SB - Grass	60' – 80'	35'-50' / Portable	300'-300'-300'	Yes
HP/MP-1	FB, LAX, SC-Turf	N/A	N/A	N/A	Yes
<b>JJ Biello – Riverside Athletic Complex – 610 Druw Cameron Ct. Woodstock GA 30188</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences	Lights
RAC-1	FB, LAX, SC-Grass	N/A	N/A	N/A	No
RAC-2	FB, LAX, SC-Grass	N/A	N/A	N/A	No
RAC-3	FB, LAX, SC-Grass	N/A	N/A	N/A	No
RAC-4	FB, LAX, SC-Grass	N/A	N/A	N/A	No
RAC-5	FB, LAX, SC-Grass	N/A	N/A	N/A	No
RAC-6	FB, LAX, SC-Grass	N/A	N/A	N/A	No
<b>JJ Biello – Twin Creeks Softball Complex – 250 Brooke Blvd. Woodstock GA 30188</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences	Lights
TC-1	BB/SB - Grass	50' – 60'	35' – 43'/Portable	205'-215'-205'	Yes
TC-2	BB/SB - Grass	50' – 60'	35' – 43'/Portable	200'-200'-200'	Yes
TC-3	BB/SB - Grass	50' – 70'	35' – 43'/Portable	205'-215'-205'	Yes
TC-4	BB/SB - Grass	50' – 70'	35' – 43'/Portable	205'-215'-205'	Yes
TC-5	BB/SB - Grass	50' – 70'	35' – 43'/Portable	205'-215'-205'	Yes
<b>Kenny Askew Park – 1080 Univeter Road Canton GA 30115</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences	Lights
KA/MP-1	FB, LAX, SC-Grass	N/A	N/A	N/A	Yes

<b>Patriots Park – 1485 Kellogg Creek Rd Acworth GA 30102</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences*	Lights
PAT-1	BB/SB - Turf	60' – 65'	Portable	180'-180'-180'	Yes
PAT-2	BB/SB - Grass	60' – 70'	35'-43' /Portable	250'-250'-250'	Yes
PAT-3	BB/SB - Grass	60' – 80'	35'-43' /Portable	250'-250'-250'	Yes
<b>Sequoyah Park – 7000 Vaughn Rd. Canton GA 30115</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences	Lights
SEQ-1	BB/SB - Grass	60' – 80'	Portable	221'-233'-220'	Yes
SEQ-2	BB/SB - Grass	60' – 80'	Portable	207'-211'-210'	Yes
SEQ-3	BB/SB - Grass	60' – 70'	Portable	207'-192'-201'	Yes
SEQ-4	BB/SB - Grass	60' – 70'	Portable	163'-213'-211'	Yes
SEQ/MP-1	FB, LAX, SC-Grass	N/A	N/A	N/A	Yes
<b>Waleska Park – 150 Ball Field Rd. Waleska GA 30183</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences	Lights
WAL-1	BB – Grass	70' – 90'	Portable	278'-291'-291'	Yes
WAL-2	BB – Grass	50' – 70'	Portable	156'-165'-170'	Yes
WAL-3	BB – Grass	50' – 60'	Portable	145'-145'-145'	Yes
<b>Weatherby Park – 100 Worley Rd Canton GA 30114</b>					
Park / Field	Type / Surface	Base Distance	Pitching Distance	Outfield Fences	Lights
WP-1	BB/SB - Grass	50' – 65'	35'-50' / Portable	200'-200'-200'	Yes
WP-2	BB/SB - Grass	50' – 65'	35'-50' / Portable	200'-200'-200'	Yes
WP-3	BB/SB - Grass	50' – 60'	35'-50' / Portable	180'-180'-180'	Yes
WP/MP-1	FB, LAX, SC-Grass	N/A	N/A	N/A	Yes

**\*Temporary Fencing Available**



\*Veterans Park

## **Prioritization of User Groups**

The primary use of Cherokee Recreation and Parks athletic fields and recreation areas are for public recreation activities. Priority use of recreational facilities are determined by the following groups:

### **1. Cherokee County**

“Cherokee County” shall include all of the following: activities and programs of the Cherokee Recreation & Parks Agency and events sponsored, co-sponsored or partnered with Cherokee Recreation & Parks Agency.

### **2. Local Recreation Providers**

A “Local Recreation Provider” is defined as an organization registered as a nonprofit corporation with the Georgia Secretary of State’s Office with a separate local Cherokee County governing board and by-laws for the primary purpose of providing and delivering recreation opportunities to the citizens of Cherokee County whether or not a fee is charged. To qualify as non-profit, the organization must meet all criteria as identified by the Internal Revenue Service. Such groups include, but are not limited to; volunteer youth sports organizations, senior sports groups or the YMCA.

To qualify as a Local Recreation Provider, no less than eighty five percent (85%) of the participants **MUST** be residents of Cherokee County and have a minimum of 60 participants or 5 teams. Cherokee County staff may verify residency prior to the allocation of fields through rosters with participant names and addresses and/or individual participant utility bills/photo ID.

### **3. Local Civic, Faith Based and/or Educational Groups**

“Local Civic, Faith Based and/or Educational Groups” shall include, but are not limited, to organizations as the Rotary Club, Lions Club, Cherokee County School District, private schools or home school groups located within Cherokee County boundaries.

### **4. Businesses, Other Contracted Organizations, Individuals or Groups**

Any business, organization, club, individual or group that does not fall within the definitions of groups 1, 2 or 3, as defined above.

### **Other Considerations Used:**

1. Cherokee Recreation & Parks will take into consideration the demands, wear/use and real-time circumstances of all of the Athletic Fields in the entire service area when determining seasonal priorities and field allocation.

## **Application Process**

### **Individual Team Applications**

1. An *Athletic Field Rental Request* form must be completed and submitted.
2. Individual teams will be granted space after “Cherokee County” and Local Recreation Providers have turned in their field reservation requests and will be handled on a first come first serve bases.
3. Reservation request must be made at least one (1) week in advance of rental date. Reservation requests received with less notice than previously specified may not be accommodated.
4. Certificate of Insurance must be attached to the *Athletic Field Rental Request* form. \*See page 8.
5. Incomplete applications will not be considered.

### **Tournament Applications**

1. A *Tournament Rental Request* form must be completed and submitted by **October 31<sup>st</sup>** each calendar year.
2. No *Tournament Rental Request* forms will be accepted before **October 1<sup>st</sup>** of each calendar year. Any and all requests received before October 1<sup>st</sup> will not be considered until the application open period of October 1<sup>st</sup>. Any rental request received after October 31<sup>st</sup> will be place behind all other rental requests that came in at the correct time.
3. Certificate of Insurance must be attached to the *Tournament Rental Request* form. \*See page 8.
4. Reservation requests received with less notice than previously specified may not be accommodated.
5. Incomplete applications will not be considered.
6. Once applications are approved Tournament coordinators must turn in a \$200-dollar deposit per facility, per date in accordance with the deposit policy. \*See page 9

### **Sports Camps and Clinics**

1. Sports Camps and Clinics will need to follow the same process as Individual Team Applications.

### **Return Applications to appropriate scheduler listed below:**

Cherokee Recreation & Parks Agency

**Mail:** 7545 Main St. Bld. 200 Woodstock GA 30188

**Attention:** Shawn Schumacher

**Email:** [srschumacher@cherokeega.com](mailto:srschumacher@cherokeega.com)

## **Parks/Rental Regulations and Guidelines**

### **General Field Rules:**

1. Applicant is expected to leave the premises in the same condition in which they were found or better. Ensure that individual teams clean up the facility after each use, including dugouts, athletic fields, and surrounding area. All groups must leave the facility in a condition satisfactory to Cherokee Recreation & Parks Agency. If not, violator must accept the Director or his/her designee's estimated damage appraisal.
2. Users shall not make any modifications to any athletic field without prior approval from the Field Scheduler or parks workers (including, but not limited to: permanent pitching rubbers, storage rooms, bleachers, goals, fencing, trash cans, score stands, etc.).
3. General maintenance and field preparation will be performed by Parks Maintenance staff to ensure safety for all users.
4. The parks are open daily from Sunrise until 11pm. All events need to be completed by 11pm daily. Any additional hours needed, must be approved by CRPA staff and are subject to additional charges.
5. No alcoholic beverages, which include beer, wine, or liquor, shall be sold or consumed on County premises or any grounds, or parking lots used in conjunction with said facilities. Failure to comply could result in loss of field use.
6. Smoking, the use of tobacco or vape products, and controlled substances is prohibited on athletic fields and must remain 35 feet from playground, bleachers, or event area.
7. Pets are not allowed on any County fields. They are allowed to be in the park area, but must remain on a leash.
8. Department staff will make the final determination as to the playability of all fields. The renter will take responsibility for damages caused by playing on wet fields that have been closed. The County reserves the right to revoke any permits where it deems such action advisable for the best interest of the Department. The user group is responsible for any damages caused to a field by playing in questionable weather: this includes damages done trying to dry out a field, such as digging ditches, raking mud into the fencing, pushing water into the outfield/grassy area, or applying drying agent.
9. It is the team or organization's responsibility to ensure that all team coaches, managers, parents, and players understand the regulations and guidelines. Failure to follow regulations and guidelines will result in cancellation of field use.
10. In no event shall a tournament organizer require an individual to pay admission for Park access during an event. At the point of collection for any event admission fee, there shall be posted a sign stating that **"No fee is being charged to any person who is entering the park for purposes other than the event."**

### **Rules Specific to Natural Grass Fields:**

**All of the above General Field Rules shall apply on grass fields including the following:**

1. Bases will be provided on all baseball/softball fields.
2. Fresh drag will be applied for the start of the day when games are scheduled.
3. Base and Pitching distances may not be moved or removed unless given permission by CRPA staff. Failure to comply could result in loss of field use.
4. No hitting, throwing, or kicking balls into fencing or backstops.
5. Metal cleats are not allowed to be worn on portable mounds.

6. The user group is responsible for any damages caused to a field by playing in questionable weather.

**Rules Specific to Artificial Turf Fields:**

All of the above General Field Rules shall apply on artificial turf fields, including the following:

1. No food, snacks, drink, sunflower seeds, or gum (non-breakable bottles containing Water Only are allowed).
2. No metal cleats allowed. Tennis/turf shoes or rubber-molded cleats are the only approved shoes allowed.
3. No motorized vehicles, bikes, rollerblades, scooters or skateboards.
4. No fireworks, remote controlled cars, planes or model rockets.
5. No hitting, throwing or kicking balls against the fences.
6. No Golfing.
7. No pets allowed on the fields.
8. No stakes, tables, canopies or tents, or portable heaters on the turf.

**Unauthorized Use:**

Use of Cherokee County fields/parks is intended solely for the applicant on file and as such cannot be transferred or sublet to any other entity. Failure to comply will result in loss of field use.

**Insurance Requirements:**

The user group must obtain a comprehensive general liability insurance coverage package for a minimum of One Million Dollars (\$1,000,000) per occurrence for bodily and personal injury, sickness, disease or death, injury to or destruction of property, including loss of use resulting therefrom. The Certificate of Insurance must list **Cherokee County, acting by and through its Board of Commissioners (1130 Bluffs Pkwy. Canton GA 30114)** as an additional insured. An updated copy of the current Certificate of Insurance is due to CRPA when applications are submitted.

**Tournament Guidelines:**

Tournament Coordinators must submit a written schedule of games/matrix, including the number of teams, and field setups at least five (5) business days in advance of the tournament.

All Tournament Coordinators reserving multiple fields for tournament use shall be required to obtain, maintain and provide insurance as outlined in the general application guidelines above, to be submitted with original application.

Any Tournament Coordinator that utilizes a complex with multiple fields are subject to field use charges for all fields of like sport.

All Tournament Coordinators must submit final invoice payment along with a Visitor Impact Report within ten (10) business days of being invoiced.

**Holds on Fields/Complex:**

The County does not “hold” rental dates. Reservations are confirmed and the rental date and time are secured once the rental request has been approved and the deposit fees have been paid, where applicable.



**Concessions:**

The granting of any rental does not give the applicant authority to sell food or drinks upon CRPA property. The authority to operate a concession shall be the sole privilege of Cherokee County.

**Closures, Cancellations, Changes, Refunds, and Deposits**

**Athletic Field Closures:**

It is the team/organization/tournament coordinator’s responsibility to obtain field closure information. Playability is determined by Cherokee Recreation & Parks, Parks Division and field scheduler.

Cherokee Recreation and Parks reserves the right to close a field or cancel a rental at any time due to an emergency, severe weather, vandalism, poor playing conditions, situations that may result in field damage, personal injury or for any other reason deemed necessary.

**Cancellations, Changes, and Refunds:**

1. If Cherokee Recreation & Parks cancels or declares a safety closure or weather related ten “Rain-Out” user groups will either be refunded or not billed – whichever should apply.
2. User groups (**not including Tournament Rentals**) must notify Cherokee Recreation & Parks field scheduler **ten (10) business days prior** to the scheduled rental date if they desire to cancel and receive a refund. User groups that do not notify CRPA **ten (10) business** days prior to cancellation will not receive refunds and/or they will be billed for field or facility use.
3. User groups that are Tournament Rentals must notify Cherokee Recreation & Parks field scheduler **(10) business days prior** to the scheduled rental date if they desire to cancel and receive a refund of their deposit. If said group does not notify CRPA within **fourteen (10) days prior** to cancellation they will not receive refunds of deposit and/or they will be billed for the field or facility use.
4. In the event any invoices are not paid and/or CRPA is not able to collect on the amount owed to them, this may result in the loss of an organization’s future field rental consideration.

**Deposits:**

1. Tournament Coordinators will be required to pay deposits on a quarterly basis to secure field space once dates have been approved. (See below for deposit due dates)
2. All deposits must be in the form of a check made payable to **Cherokee County Board of Commissioners**.
3. Deposits will be applied to final invoice.

**Deposit Schedule:**

<b><u>Tournament Dates</u></b>	<b><u>Deposits Due</u></b>
January 1 – March 28 .....	January 1
April 1 – June 30 .....	March 1
July 1 – September 30 .....	June 1
October 1 – December 31 .....	September 1

## Athletic Field Fees

The fees below indicate rates for Businesses, Other Contracted Organizations, Individuals or Groups per field.

### Hourly Rates (Payment must be made in full)

Baseball/Softball Diamonds	\$30 per hour (minimum 2 hours)	Lights Included (where available)
Multipurpose Fields	\$40 per hour (minimum 2 hours)	Lights Included (where available)

### Daily Rate (Deposits will be credited to final invoice minus any damages)

Baseball/Softball Diamonds (Natural Grass)	\$100 ½ Day \$175 Full Day	Lights Included (where available)
Multipurpose Fields (Natural Grass)	\$125 ½ Day \$225 Full Day	Lights Included (where available)
Baseball/Softball Diamonds (Artificial Turf)	\$125 ½ Day \$200 Full Day	Lights Included (where available)
Multipurpose Fields (Artificial Turf)	\$150 ½ Day \$250 Full Day	Lights Included (where available)

### All field/facility rentals are subject to

#### **Multipurpose Field Preparation:**

If a multipurpose field rental requires an initial sport specific set-up painting/stripping it is an additional \$225 per field.

#### **County Staff:**

Cherokee County reserves the right to assign and schedule county staff for any athletic field rentals that may require additional field maintenance, custodial services, and general maintenance. Examples include but are not limited to the rental of multiple fields, all-day or multi-day events. This is at the sole discretion of Cherokee County. When required, it will be at the cost of the group or individual renting the field(s). The cost will be \$20 per hour per staff person (minimum 4 hours).

#### **Field Equipment Rental:**

If a field rental requires an initial setup and/or takedown of any temporary fencing it will be at the cost of the group or individual renting the field(s), the cost will be \$75 per field. If a field rental requires the use of portable baseball mounds it will be at the cost of the group or individual renting the field(s), the cost will be \$75 per field.

#### **Additional Supplies/ Amenities:**

Other fees and charges may be applied for the use of, but not limited to: park amenities, supplies, etc.

## **Sponsorships and Donations**

Cherokee Recreation & Parks provides various athletic and recreational programming. Most, if not all, of the facilities used for rentals were built with athletic and recreational programming primarily in mind. Cherokee Recreation & Parks is looking for sponsorships and donations to help with the repairs of portable mounds, temporary fencing, tables, tents, chairs, etc. If you are interested in being a sponsor or giving a donation to CRPA to help with these items, please let us know. You can make a difference in Cherokee County. All contributions are tax-deductible.

